



### 5 THINGS TO KNOW ABOUT HOSTING UNIVERSITY YOUTH ACTIVITIES

This resource summarizes key highlights presented in the associated Compliance Clips video. [Click Here](#) for other compliance related resources.

#### 1. REVIEW THE POLICY



Remember to review the [Protection of Minors & Reporting of Child Abuse and Neglect policy](#), as well as [accompanying procedures](#), to learn about standards for university youth activities and information on reporting known or suspected child abuse or neglect.

#### 2. REGISTER THE ACTIVITY



Make sure you register at **least thirty (30) days prior** to the start of program operations. To start the process, visit [minorprotection.uconn.edu](http://minorprotection.uconn.edu) and navigate to the "Register Here" icon. **Please Note:** Prior to registering your activity, you must obtain approval from the appropriate senior leader in your department.

#### 3. FOLLOW THE AUTHORIZED ADULTS PROCESS



Ensure all individuals responsible for supervising participants have completed the Authorized Adult Process, including:

- Completing UConn's annual minor protection training
- Completing a background check within the past 4 years
- Being listed on your program registration form

#### 4. IMPLEMENT ADEQUATE SAFEGUARDS



Develop and implement program standards to safeguard the welfare of participating minors. Also, educate individuals on program specific rules and conduct expectations, and monitor for compliance. Contact the Minor Protection Coordinator for additional assistance.

#### 5. COLLECT REQUIRED FORMS



Collect written parental consents and waivers before permitting minors to engage in program activities, including overnight activities. For helpful resources and sample forms (i.e. waivers, pick-up authorizations, conduct attestations, etc.) visit: <https://minorprotection.uconn.edu/tools-and-resources/>.

For additional information on this topic visit: [minorprotection.uconn.edu](http://minorprotection.uconn.edu)